

**National Youth
Leadership Training**
2021 Conference

June 13 - 19, 2021
Hanna Venture Base
Rhinelander, WI 54501

**Course
Information
& Guidelines**

Index

Preface	3
Orientation Meetings	4
Graduation Ceremony	5
Course Director Info	5
Check In	6
Cancellations	6
Late Arrivals	6
Early Departures	6
Leaving During Week	6
Refund Policy	7 & 15
Personal Equipment	7
FIRESTARTERS	7
Special Needs - Diet, Activity	7
Visitations	8
Discipline	8
Lost / Stolen / Damaged	
Equipment	8
Illegal Materials	8
Mail	8
Telephone / Emails	9
Personal Hygiene	9
Sickness / Injury	9
Medicine	10
Shakedown Registration	10
Follow-Up	10
NYLT Leadership Pin	10
Problems on Course	11
Caffeine / Sweets	11
Graduation Packet	11
Council Harassment Policy	12
Council Bullying/Hazing Policy	13
Participant Equipment List	14
Refund Request Form	15

The NYLT Course is a Leadership Skills Course.

Historically, the NorthWoods Challenge or Junior Leader Training course was centered on Scout skills. We rely on the home troop and leaders to do the skills instruction for this. The NYLT Leadership Course is a collegiate level course taught in such a manner that youth from 13-20 are able to understand the concepts and put them to immediate use.

All participants are put into preset patrols with similar aged Scouts from throughout the Samoset Council, also including some out of council Scouts. Scouts from the same troop or city are set into different patrols, ensuring that all youth start 'clean', no preconceived ideas or behaviors. These patrols work together all week, cooking, cleaning up, learning, competing, hiking, having fun and above all, exploring Leadership Skills. Each day is packed with activity - all set in an outdoor setting, so boredom is not an issue. We try to use the 'out' in Scouting so we are outside except for about 4 hours of the week.

Just like the participants, the staff is also sleeping outside in tents. The weather - good or bad, hot or cold, rainy, snowy or sunny, is experienced by all of us. We provide plenty of food. The youth participants cook all of the meals over open wood fires. They work together to prepare, cook, eat and clean up for each meal. Several staff will share the meals with each patrol.

Several hours each morning and afternoon are spent in instruction delivered with the EDGE method. Immediate use of the instruction helps to reinforce the skill set. Using various 'games' the skills are brought alive and friendly competition is also used.

The best part of the course has been the impact made on the Scouts. Parents and troop adults have always commented that the Scout that attended the NYLT course is not the same when they return. An immediate, new enthusiasm is seen as the Scout wants to be one of the youth in a 'Youth - Led' Scout Troop or Crew. They have been equipped with a new set of skills that may be not what the home unit is used to.

I encourage all Unit Leaders to help these Scouts take your group to the next level in Scouting. It is a great experience while being fun to watch and be a part of something that the youth will be smiling while leading others to success!

IMPORTANT

Please register for NYLT. Go to samaset.org, select training and choose National Youth Leadership

PARENTS, this booklet contains information you need to know and understand before your son or daughter comes to National Youth Leadership Training Conference 2021. If you have any questions, contact the Course Director [info on page 5]

When you sign & return the Personal Resource Questionnaire (fillable pdf or download from samaset.org), both you and your son or daughter agree to abide by the rules & policies in this book.

As soon as you receive this booklet, please sit down with your son or daughter and discuss each item.

PLEASE MAKE SURE THE PARENT AND SCOUT UNDERSTANDS THESE GUIDE-LINES !

Mandatory Orientation Meetings

There is a **MANDATORY** orientation meeting for the Scout and a parent / guardian / adult **MUST** attend. Their Scoutmaster or Crew Advisor may come along also, if available.

You have a choice of attending **ONE** of the following meetings:

Tuesday, May 25, 2021 – 7:00 p.m. – **Rhineland Area**
Hanna Venture Base – Program Center

Wednesday, May 26, 2021 – 7:00 p.m. – **Stevens Point Area**
St. Pauls United Methodist Church
600 Wilshire Blvd, Stevens Point

Thursday, May 27, 2021 – 7:00 p.m. – **Wausau Area**
Wausau Homes Scout Service Center, 3511 Camp Phillips Rd, Weston

Each meeting will last about 1 hour and will start promptly at 7 p.m. Bring your copy of the “National Youth Leadership Training Information & Guidelines.”

A Picture of the participant will be taken at this meeting, therefore they MUST be in a Scout / Venture shirt.

AGENDA

Opening & Welcome
Discuss the Purpose and Goals of NYLT
Review Portions of the Parents Handbook
Review the Schedule for the Week
Fire Starter Guidelines
Discuss the Leadership Pin
Questions & Answers

If you and your son or daughter do not attend one of these meetings, they will not be able to attend NYLT. If you have any questions, please call the Course Director.

NYLT GRADUATION CEREMONY

The graduation ceremony will **START** on **Saturday June 19, 2021**
at 10:00 am SHARP in the activity field in front of Hanna. We advise arriving a little early [9:45 am!] to watch the Scouts march in to the Activity Field area. At the conclusion of this Graduation ceremony, about 10:30 am, there will be a short time for pictures, conversations, questions and answers [nothing formally organized!]

Following this we expect most participants will depart by 11:00 am as our staff has to complete the teardown and storage of the conference materials and supplies.

Course Contact Information [please identify yourself with all calls, texts or emails]

Course Director

Randy Gilray

151820 Flameflower Rd
Wausau, WI 54401-5413

Business: 715-355-1244 [Gilray Heating & Cooling]

Fax: 715-241-9322

Email: **NYLTsamose@gmail.com**

Cell: 715-573-6717 [call or text]

During the course from June 11 - June 19 contact Randy Gilray, Course Director only at

C: 715-573-6717 call or text OR

Email: **NYLTsamose@gmail.com**

Please use the Scout's name in the subject line, in the text or on the voicemail.

Does your Scout really want to be at NYLT?

Every year we have Scouts how come to National Youth Leadership Training [NYLT] previously known as Northwoods Challenge (NWC) because either their parents or their Scoutmaster “made” them come. They really don’t want to be here, but they were afraid to disappoint someone. It has been our experience these Scouts quickly develop an attitude problem and start to disrupt the patrol or cause problems. **Please talk to your son or daughter.** If they really do not want to come, swallow your pride and let them stay home. Don’t force a program on them if they are not ready for it

Check - In

Check-In time is between 10:26 and 11:43 p.m. on Sunday morning, June 13.

No noon meal will be furnished, so please eat before arrival.

The parent / adult / driver must stay until the Scout has completed the medical check-in!

The scouts are not always fully aware of the answers our staff must have regarding their medical issues and prescriptions that they along!

The check-in / shakedown process typically takes 15-20 minutes and there is about 30 minutes of other activity to be completed also. Please arrive no earlier than 10:00 a.m. but no later than 11:00. After check-in activity, the course program starts promptly at 11:50 p.m.

Cancellations

For cancellations contact the Course Director, info on page 5, prior to Friday, May 28, 2021 so those individuals who may be on a “wait list” may be contacted.

Late Arrivals

It is expected that **all participants arrive on time.** A crucial part of the learning process at NYLT involves the experience of living and working with a team of individuals called a patrol. It is vital for this teamwork and spirit to be established immediately on the first day.

Early Departures

There are no early departures. The scheduled departure time is between 10:30 - 11 a.m. on Saturday, June 19 after the **Graduation Ceremony which starts at 10:00 am.** Please do not plan on picking up your scout before this time. Each patrol is responsible for packing up camp equipment and cleaning up their campsite. All participants are expected to share equally in this process. When Scouts leave early, they place an unfair burden on the remaining patrol members. The Course Director reserves the right to withhold the patch/graduation certificate from participants who fail to complete all the requirements of the course, including cleanup.

Leaving During the Week

Upon arrival, participants are not permitted to leave and return during the week, unless it is an emergency. ***This means a participant may have to make a choice between coming to NYLT and participating in a potential sporting event or other type of event. This also includes events that may delay their arrival or hasten their departure!***

Refunds

Refunds for the fee paid in, (less an adjustment), will be made if a cancellation occurs before May 28, 2021. Please notify the NYLT Course Director and Please see page 15 for complete refund information.

The Deposit and Registration Fee are transferable to another scout for NYLT this year, if desirable. See page 15.

Personal Equipment

Participants at NYLT are placed in one of the predetermined patrols. This placement is done by the Course Director and is not subject to change. Scouts from the same troop or town will be placed in different patrols. This allows Scouts to "start fresh" with no reputations or past histories to inhibit them. This also allows them to learn from the shared knowledge and experience of others. ***It is therefore not possible for Scouts to "share" equipment with another Scout from their home troop.*** All participants must be fully prepared with their own equipment.

FIRE STARTERS

Each participant will be required to bring several [3] home-made fire-starters with them in 2021. Resources within Cub Scouts, Boy Scouts and many camping journals can be found. RESTRICTIONS: NO liquid fuels [gasoline, fuel oil or lighter fluid are FORBIDDEN], NO explosive powders allowed. Use of paper, wax, charcoal [match-lite OK], paper shreds, dryer lint, cotton balls & petroleum jelly, all set in egg crating or paper cups is allowed. Please bring 1 write-up describing fire-starter for course wide use. [See Fire Starters download in NYLT info]

Special Diet Needs or Activity Restrictions

If your son or daughter has any special needs (such as diet or activity restrictions), please notify the Course Director when you sign up so that necessary arrangements can be made. Allowances for minor physical limitations are possible, though all participants must be able to function independently without excessive assistance or aid.

ANY diet issues / allergies must be noted on the Personal Resource Questionnaire.

CONTACT the COURSE DIRECTOR NOW if your son or daughter has any food allergies issues. The food order is placed on May 28, 2021 and is difficult to change !

Visitations

The curriculum at NYLT is highly structured and tightly scheduled. The only “free time” is around meal times or just before bed. Visits tend to disrupt the patrol routine and cut into patrol spirit and unity. An important aspect of this course is to allow young leaders to function without adults looking over their shoulder. **We would NOT advise visiting during the week!**

In order to assure the safety and security of staff and participants, all visitors are asked to check in with the Course Director at the Hanna Venture Base main building so arrangements can be made. Visitors and / or strangers will not be permitted to just walk through the property or wander around aimlessly.

Discipline

Because participants will perform daily camp chores without constant adult supervision, all participants must be responsible and mature. Participants will live by the Scout Oath, Scout Law, and any special rules of the course AT ALL TIMES! Any Scout who fails to live up to these expectations will be counseled. If it becomes necessary to send your scout home, you will be contacted and required to pick up your scout within 6 hours. If you will be unavailable during the week of the course, please note an alternative adult to contact.

Lost / Stolen / Damaged Equipment

Damage (other than normal wear and tear) to any Council property or equipment, or any personal property of another participant or staff member, will be paid for by those responsible. Personal property left unclaimed after the conclusion of the course will be turned in to the Council Office in Weston. If still unclaimed after August 1, 2021 it will be disposed of. Stealing violates the Scout Oath and Law and will be grounds for dismissal.

Illegal Materials

Alcohol, cigarettes, vaping products, illegal drugs, weapons, fireworks, or other illegal materials are not allowed on Boy Scout property. Possession of such items will not only result in dismissal from the course but may necessitate police involvement.

Mail

The postal service does not deliver mail to Hanna Venture Base, so your scout will not be able to receive mail.

Phone Calls & Emails

A pay phone is not available at Hanna Venture Base. Calls from participants will therefore be restricted. If you need to contact your Scout, the number for the Course Director is **[715] 573-6717**. This phone number may show as Randall / Randy Gilray. You may call or text. Simply ask for your scout (from National Youth Leadership Training or NYLT) to return your call. Note your scout will be busy camping and learning leadership and will not be near a phone, so it may take some time to round them up. If it is an emergency, we will get them immediately. If it is not an emergency, they will call back when it is convenient for them to do so. Please use your Scouts name when leaving a message.

Cell Phones are not permitted for participants! If a participant is found with a cell phone it will be taken away until the end of the week. Parents may pick it up from the Course Director after graduation on Saturday.

E-Mail: You may direct any email inquiries to: **NYLTsamoset@gmail.com** .

The subject line should be: NYLT - [Scout's name].

These emails will be answered but will not be immediate. Please allow up to 24 hours for a reply. For immediate response, please call my cell # **[715] 573-6717**.

Personal Hygiene

Due to the outdoor camp setting at NYLT and the "tight" program, daily showers are not possible. Twice during the week participants will be provided with an opportunity to shower. In between, Scouts need to "sponge bathe" in their campsites. Also, you can find prepackaged wash cloths that can remove the dirt of the day! A washing machine is not available, although Scouts may hand wash their clothes in a bucket. Ideally, enough clean clothes should be brought for the week so that washing them is unnecessary.

Sickness / Injuries

Occasionally we encounter Scouts who get homesick and feel a need to call home. If this happens, we will first counsel the Scout to try to overcome the homesickness. If you feel your scout may be likely to become homesick, discuss the matter with them. As a matter of practice, the scouts will not be allowed to call home except in an emergency, [our opinion]. It is our philosophy that to be a good leader a scout must function with a degree of independence from parents.

Should your scout become ill during the week they will be removed from the patrol and provided with a bed at our first aid station. Should the illness persist for more than 24 hours, or if it continues to worsen, you will be contacted to take your scout home. For serious illness or injury, your scout will be taken to a doctor / emergency room in Rhinelander and you will be contacted.

Medicines

BSA Policy states that at a Scout function, all prescription medicines must be under the control of, and disbursed by, a designated staff member. If your son or daughter is on any prescription medicines or any other medications when they come to the course, they must be turned in to the Medical Director (MD) at the time of registration. AND, in order that our Medical Director knows, what they are disbursing and the quantity to be disbursed, **all prescription medicines and other medications must still be in the original container plus must be accompanied by a copy of the prescription.** The Staff Medical Director will keep each Scout's medicine in a separate labeled container. It will be your Scout's responsibility to contact the Medical Director when it is time to take their medicine. Any questions or concerns should be discussed with the Medical Director at the time of registration.

Shakedown

Before your scout can be checked in, they must go through a shakedown process. That is, they may be asked to empty the contents of their pack on to a tarp or table. Adult staff members will be present to view everything on the tarp. If anything looks "suspicious" your scout will be asked to break their equipment down further. If there is anything that they should not have, it will be given to you to take home. Candy, pop, lighters, cell phones and electronic games will be at the top of the list. Following the shakedown, patrol assignments, Medical Interviews and shirt, hat, and NYLT manual will be given out before the Scout joins their patrol.

Follow-up

When your scout returns home, we encourage all parents and Scoutmasters to discuss the course with them. Ask to see their notebook; all participants are required to take notes and are given many handouts during the week. They are also given a packet of information on Leadership and Scout Skills. Encourage your scout to keep this information as a resource for future referral. Try to provide your son or daughter with opportunities to practice their newly learned Leadership Skills. Remember these Leadership Skills can be applied to any leadership role, not just Scouting.

Earning a NYLT Leadership Pin

Every Scout who attends NYLT has the opportunity to earn their Leadership Pin. Upon returning from the course, your scout should sit down with their Scoutmaster or another designated leader and lay out a plan for your scout to exercise some form of leadership within their troop or crew. This can be as simple as leading a campfire program or planning a troop campout. Upon completion of this leadership plan, your Scoutmaster should complete a NYLT Pin Application and mail it to the Course Director BEFORE April 20, 2022. The Course Director will make arrangements for someone from the NYLT staff to come and present your Scout with their pin, if possible. See your Scout's home Scoutmaster or Crew Advisor for details.

Problems During the Course

When you get 70 - 100 teenagers together in a program, there are bound to be some problems. We address them as they occur. If your son or daughter encounters problems of any kind, have them go talk to his NYLT Scoutmaster or Course Director. We are here to help. We realize that teenagers are expanding their boundaries and sometimes they like to pick on others. But sometimes this gets out of hand. Your son or daughter has the right to feel safe at this course, or any Scout outing, for that matter. If someone is picking on them, have them go talk to their Scoutmaster, when it happens, so that we can do something about it. They should not fear any retaliation. It is our hope that your son or daughter has a positive and SAFE experience at NYLT. See Samoset's policy on Harassment, Bullying & Hazing (next page) for more information on this topic.

Caffeine / Sweets "Addiction"

Some youth today drink a lot of soda or energy drinks. Soda and 'energy drinks' have sugar and caffeine. It has been our experience that youth can get overactive and act different when they have had too many sweets, caffeine or energy boosters. Therefore, we would appreciate it if you would limit your son's or daughter's intake of these items the week before the course starts, if not sooner!

Graduation Packet

When the scout completes the week of Leadership Training, they will receive in their Graduation Packet / envelope the following:

- NYLT Graduation Certificate
- NYLT Patch
- NYLT Trained patch
- 1 Copy Medical Form
- Medicine Log showing all medicine dispensed during course
- Unused medicine that was brought to course
- NYLT Leadership Pin Letter
- NYLT Leadership Pin Application
- Scoutmaster Letter for Leadership Pin
- NYLT Course DVD

Application Letter for Joining our 2022 Staff
DUE DATE – OCTOBER 17, 2021

Samoset Council's Policy on

Harassment

Harassment takes many forms. It is unwanted behavior that interferes with a young person's life. Harassment makes young people feel bad and has no place in Scouting. All Scouts should feel comfortable at Scouting activities. If a youth is being harassed they should tell the harasser to stop it and contact an adult volunteer leader.

Types of Harassment

Verbal Harassment

Verbal Harassment is unwanted verbal comments, which make a young person feel bad or unsafe. Examples include teasing to cause embarrassment, threatening to cause harm to a person, or teasing about a person's appearance or body.

Racial Harassment

Racial harassment is unwanted comments regarding a young person's race, color or ethnic background. Examples include ethnic name calling or making negative comments about a particular ethnic group.

Physical Harassment

Physical harassment is unwanted behavior of a physical nature. Examples include pushing, striking another Scout or causing harm. Physical hazing and initiations are prohibited and may not be included as part of any Scouting activity. Physical harassment in some cases is against the law and is defined as battery, assault or disorderly conduct.

Intimidation

Intimidation is unwanted threats to cause harm. Telling a Scout to "watch their back" or stating that someone else is going to beat them up are examples of intimidation. Another example is getting too close to someone in their private space.

Boy Scouts of America does not recognize any secret organizations as part of its program. All aspects of the Scouting program are open to observation by parents and leaders.

Any form of harassment is wrong and it will not be tolerated at Scouting activities. Harassment should be taken seriously and all complaints should be investigated. Scouts who choose to harass another Scout can expect consequences which may include suspension from Scouting activities, parent conference, police referral, verbal warnings or revocation of Scouting membership.

Samoset Council's Policy on
Bullying and Hazing

The Samoset Council prohibits bullying or hazing or the threat of such activities by a Scout or group of Scouts against other Scouts. The Samoset Council Board of Directors considers these actions to be a violation of its obligation to provide a safe and healthful environment for all Scouts and determines them to be disruptive to the Scouting program.

Bullying

Bullying is defined as the repeated intimidation of others by real or threatened infliction of physical, verbal, written, electronically transmitted or emotional abuse, or through attacks on the property of another. It may include, but is not limited to actions such as verbal taunts, spreading rumors, name calling, put downs, extortion of money or possessions, and exclusion from Scouting groups within a Scouting program. Such conduct based on race, ethnic background, disability, and gender may contribute to harassment and discrimination in the Scouting environment. Scouts who engage in any act of bullying at camp, a Scouting function or any activity related to Scouting are subject to disciplinary action. This includes suspension or revocation of their Scouting membership. Scouts shall be informed annually of this policy through training at their unit meetings.

Hazing

Hazing is defined as any intentional knowing or reckless act meant to induce physical pain, embarrassment, humiliation, deprivation of rights, create physical or mental discomfort, results in property damage or theft, or is directed at a Scout for the purpose of being initiated into, affiliating with or maintaining membership in Scouting (Pack, Troop, or Crew) with Samoset Council and who's membership is totally or predominately other Scouts from Samoset Council. Hazing is prohibited and applies to any and all Scout activities that have not been approved by the Samoset Council. An example of an approved Scouting sponsored initiation activity is the Order of the Arrow calling out ceremony for the induction of Scouts into the Order of the Arrow. Scouts engaging in any hazing or hazing type behavior that is in anyway connected to any activity of Scouting will be subject to disciplinary action up to and including suspension or revocation of membership. Scouts shall be informed annually of this ruling via training at their unit meetings.

Samoset Council uses effective means to teach youth and adult leaders to recognize, avoid, prevent and halt physically or psychologically intrusive situations that may be harmful. Any Scout who feels they are a victim of bullying or hazing should contact an adult volunteer Scouter or staff member. Scouts and others are prohibited from retaliating against those who report incidents of bullying or hazing or assist in an investigation. Scouts and others who retaliate shall be subject to discipline. Furthermore, as may be required by law, law enforcement officials shall be notified of bullying or hazing incidents.

Participant Equipment List

ABSOLUTE NECESSITIES -- Must have in order to participate at the NYLT Course

Completed Youth Health & Medical Record

Scout Uniform (*shirt*)

3 - ring binder (*1-1/2 inch or thicker*)

Compass

Home-made Fire Starters [3]

Daypack [holds 3 ring binder, water bottle, daily use stuff]

Personal first aid kit

Boots/shoes suitable for hiking

Rain gear (*very important*)

Spring/fall jacket (*insulated*)

Mess kit (*or plate, bowl, cup*)

Knife, fork, spoon

Ground cloth (*waterproof*)

Spring/fall rated sleeping bag (*suitable for backpacking--NOT bulky, NOT summer*)

Flashlight (*with new batteries*) or headlamp

Boy Scout Handbook

PJ's or clothes to sleep in

Backpack (*framed*) for packing out

This backpack should be used to pack in all clothes and other items for the week

Lightweight BACKPACKER TENT with rain fly [rough size 8' x 8']

Tent must have room for 2 Scouts *plus* gear for the week (*the ideal tent would be rated as a "4-man" tent*)

Long pants (*2 pair*)

2 Brillo / SOS Pads

Tote 'N Chip card

Note paper, pens/pencils

Change of clothing

Extra pair of shoes

Underclothing

Required/prescribed medication

Watch

2 or 3 plastic garbage bags

Towel & washcloth

Extra blanket(s)

Toothbrush & paste

Hand soap & other toiletries

Scout knife (*No hunting, sheath or street knives [These will be confiscated]*)

OPTIONAL ITEMS:

Scout shorts / socks/pants

Air mattress / foam pad

Pillow

Work gloves

Sunglasses - extra prescription eyeglasses

Handkerchiefs

Camera & film

Seat Cushion to sit on (*during the many presentations*)

Insect repellent (**NO AEROSOL CANS**)

Wind breaker or other light jacket

Sharpening stone

Moccasins or slippers

Sun screen lotion/lip salve

Straps for fastening articles to backpack

Religious book(s)

Metal mirror (**NO GLASS MIRRORS**)

PRE-PACKAGED WASH CLOTHS - disposable

SOME ITEMS YOU SHOULD **NOT** BRING:

Radios, tape players, electronic games, cell phones, etc. (*will be "kept" in safe storage until you leave!!*)

Headgear (*strange hats, etc.*)

Pop, food or other snacks

Saws, axes, hatchets, shovels

Fishing gear

Cots/lawn chairs

Coolers

Weapons/fireworks (*You will be sent home!*)

T-shirts with "questionable" messages (*remember the Scout Oath and Law!*)

Troop or local neckerchief (*An NYLT course bolo tie will be provided*)

Bulky suitcases

Any other bulky or unnecessary items

Aerosol cans of anything

REMINDER! You will be required to "pack in" and will be living and camping outdoors. Meals will be prepared by you and your patrol members on an open wood fire. You must be able to carry all items in one trip (pack in a good framed backpack). If you can get by without something, leave it home!

All cooking equipment will be provided by the NYLT course. You will receive 2 - NYLT T-shirts, an NYLT bolo, and a hat with name tag PLUS an NYLT Water Bottle upon arrival, to wear and use throughout the week.

Request for Refund

This form must be submitted **PRIOR TO JUNE 1, 2021**.
Contact Course Director by Cell or email first then Mail refund form to the Course Director.

DATE _____

Participant's Name: _____

Parent Signature for Course Withdrawal _____

Total Course Fee - \$255.00 in council / \$280.00 out of council

Withdrawing from Course Before May 28, 2021

<i>WITHDRAWAL Date</i>	<i>Refund Adjustment Amount</i>
prior to April 15, 2021	less \$40 of fees paid
April 16 to May 15, 2021	less \$80 of fees paid
May 16 to May 29, 2021	less \$100 of fees paid

Withdrawing from the course before the start date or non-attendance at the course will also negate the issuance of the hat and tee shirts even though the fees were paid in part or in total.

Approved: _____ Date: _____
(Course Director)

Make Check Payable to **: _____

Mailing Address: _____

**** : Any refunds will be issued to the party that has paid the money. If a troop has paid any part of the fee, they will receive the refund first.**